

TOWN OF LLOYD TOWN BOARD

WORKSHOP MEETING

AUGUST 1, 2012

Present: Supervisor Paul Hansut Also present: Sean Murphy, Town Attorney
 Councilmember Herbert Litts Rosaria Peplow, Town Clerk
 Councilmember Jeffrey Paladino Kate Jonietz, Secretary

Absent: Councilmember Michael Guerriero*
 Councilmember Kevin Brennie

3:00 PM – Supervisor opened the meeting and asked Christine Giangrasso, President of Highland Rotary, to lead the Pledge of Allegiance.

Presentation by Christine Giangrasso, President of Highland Rotary, regarding the Rotary's new project.

Christine Giangrasso explained that the Highland Rotary would like to install a monument in memory of Robert Hansut at the memorial garden site on the Rail Trail. The monument will have a brass plaque of the Rotary wheel, the inscription "In memory of Robert Hansut, charter member of Highland Rotary Club, 1984 to 2012" and a brass plaque of the four-way Rotary test which is the Rotary motto. They intend to re-landscape the area with plants that require less maintenance, preferably grasses and cone flowers, and reuse the existing landscape material in another location. The Rotary will fund the mulch and maintenance of the memorial garden. She indicated that the monument is shown to be taller on the drawing than it will be and they hope to complete the project by the end of October with a dedication ceremony. She understands that she will have to speak to the Rail Trail Association. There will also be a memorial at Bob Shepard Highland Landing Park for Leo Rizzo, another charter member of the Rotary.

Supervisor asked the status of the blacktopping project of the Rail Trail Depot parking lot.

Giangrasso replied that Robert LaMark is the lowest bidder and the blacktopping is moving forward. There will be handicapped parking spaces in the front and will include two entrance aprons. The budget was \$20,000 for the project.

Paladino offered to help the Rotary if they need anything.

1. REPORTS

A. Finance – Karen McPeck, Bookkeeper to Supervisor, reported that there will be budget amendments for the Regular meeting; there is another bill for legal notices and money will have to be put in from Contingency to pay the bill. The Police Department received their BUNY (Buckle Up New York) grant and put the money from Revenue into the Full-time Personnel line as that is from where the labor was spent. The Recreation Department will take some funds out of the Capital Reserve to do work at Tony Williams Park.

Frank Alfonso, Recreation Director, elaborated that the money is for repairs to the tennis courts and basketball courts at Tony Williams Park; the total amount is \$17,635.00. Money was taken out of the Capital Fund and some money was moved from the Berean Park capital in order to pay this expense.

McPeck continued to say that on the Supervisor's Report the Water and Sewer billing will include both June and July. New York State has a new system of paying bills called, "The Vendor Portal". The Town of Lloyd is considered a vendor when the Town receives grants from NYS; NYS decided that they would send their water bill payments to the same account. She has tried to add Town Clerk as a vendor and she is hoping that will work. This was an unexpected situation. NYS considered the Town to be one vendor and all the payments from NYS were coming into her account rather than where the funds belong; bill payments came in on Taconic DDSO (Phillips Avenue) and NYS DOT water bills.

The corrected action plan for the Audit is almost complete; she is waiting for information from the technology professionals. She will distribute the draft to the Board for their perusal when it is done.

Supervisor said that there have been questions from the Audit Committee on vouchers and that some vouchers were paid twice.

Litts said that when he was on the Audit Committee there was a question on a Tractor Supply voucher. It was paid but there was a hold on it because the committee was trying to find out what it was for; in the meantime, Tractor Supply sent in a 30-day past due bill.

- McPeck answered that she could not be sure without looking at the paperwork but with her bookkeeping system if the same invoice number is entered from two different pieces of paper, it will pop up and note that the invoice has already been paid; she will investigate.
- Litts did not know if the 30-day past due bill had the same invoice number but he does know that they were looking for the voucher because there was a check that was paid and had no voucher to match it. The voucher was in his mailbox because it was on hold but that account was paid.
- McPeck explained that it may be one that had been entered ahead of time and it was pulled out by the Audit Committee and she was not told that it was pulled; there has been lots of discussion about the procedure as sometimes she is supposed to enter before they are approved.
- Supervisor asked why it would be entered before approval.
- McPeck replied that it might be the Central Hudson bills or a Tractor Supply bill if she knew that it would soon be late.
- Supervisor acknowledged that they had talked about the Central Hudson bills as it seemed that there were late fees every month; at the January reorganizational meeting, there was a resolution authorizing the Supervisor to pay for services rendered such as utilities, insurances, etc. The procedure, as of yesterday, is that Kate Jonietz, Secretary to the Supervisor, is going to receive the bill, stamp it and it will then go to Karen McPeck, Bookkeeper, who will pay it. The bill can then go to the Audit Committee.
- McPeck feels that the late fees for Central Hudson have occurred because the bills have gone to the individual departments and then are sent back to her; there is a short window to pay Central Hudson bills and the bills may be late.
- Supervisor feels that the new procedure will address that concern.
- Litts feels that there are times that Central Hudson bills may be in error.
- Paladino added that it is better to pay the bill, avoid the late fee and audit for errors later; however, on some bills the charge will be obviously high and can be checked immediately.
- Litts pointed out that the Central Hudson bills were extremely high recently and it was because the bill was not paid the month before and late fees were incurred.
- McPeck explained that happens with the Water and Sewer bills because they come in on the eighth or ninth of the month and go to the department and to the Audit Committee before she receives them, which makes the bill payment late.
- Supervisor reiterated that the bills will be received by Kate Jonietz and reviewed, submitted to Karen McPeck then to the Audit Committee, four sets of eyes to look at the bill. Hopefully, an error will be picked up and there will be no late fee; if there is an error, Central Hudson can be called for an adjustment. It is a waste of taxpayers' money to be paying late fees. He and Rich Klotz, Highway Superintendent, have also discussed this and they are going to try to alleviate the problem.
- Peplow clarified that as her office distributes the mail, all Central Hudson bills should go to the Supervisor's mailbox and not the department indicated on the bill.
- Supervisor affirmed and Litts asked that the Supervisor's office issues a policy statement to all departments.
- Peplow asked if there were other bills in that category.
- Paladino answered that he had a phone bill he questioned from Cornerstone and suggested that would also be a utility bill.
- McPeck said the only other problem is the credit card but M&T Bank reimburses late fees and interest fees that are paid on the credit card. If she has noticed other bills she has given them to the department to make the phone call; she asked if anyone sees late fees on the bills to bring them to her attention.
- Litts suggested looking for quotes from other utility companies.
- Supervisor and McPeck said that the Town went to Hess and that did not save any money and there was a huge amount of paperwork.
- Paladino said that the Town was promised 14% from Hess and that did not come to fruition.
- Supervisor noted that his office receives requests from these companies who would like to come in to do a presentation; everyone he talks to that has signed up with other companies has not realized all of the promised savings. If the Audit Committee has an issue with a voucher it should go directly to the department head or Karen

McPeck and not be put back in the voucher box with the hope that someone else is going to take care of it.

Paladino asked if McPeck reviews the bills for errors and she said that she does question the bill if tax was paid or if the bill was a great deal more than normal and investigates.

Supervisor said that a memo is being circulated to the department heads for the budget 2013 process.

- B. Assessor –** Elaine Rivera reported that in spite of what one of the principals of Vineyard Commons stated in *The Poughkeepsie Journal* about assessments being unreasonable, they have withdrawn their Court case so their assessment will stand for 2011 at \$14,720,000; the cost for all of the certioraris for 2011 and 2012 legal and professional services is \$16,525 to date. Rite Aid is still outstanding; all the others have been withdrawn or settled. There is a public hearing on August 15 on a local law to raise the limits for both the Alternative and Cold War Veterans' exemptions. It will take place for next year's assessment role after it is adopted. She currently has three Small Claims Assessment and Review petitions, in lieu of a tax cert if the owner has a one, two or three-family dwelling; the filing deadline was yesterday and she does not know if she will get more. These are if a property owner is not satisfied with the assessment reduction or the refusal of reduction from the Board of Assessment Review on Grievance Day. She is currently reviewing sales that took place between July 1, 2011 and June 30, 2012 to establish rates for the next assessment role.
- C. Building & Zoning Department –** David Barton reported that the department has been busy and noted that it is the first full month that his department has had one less full-time employee. Complaints have increased but more complaints have been resolved in the last month than in a long time. The department is closing more complaints than are being opened. They have re-adopted the policy that once a complaint comes in it is taken to completion in deference to years ago when a complaint would come in it would remain open and not be resolved. The Vineyard Commons court case will be next week and another regarding a shed at Bridgeview; the shed has been there a long time but they have no record of it. As he reported last month Hudson Valley Rehabilitation and Extended Care Center applied two weeks ago for zoning relief for area variance and site plan. The addition will be on the back of the building for out-patient rehabilitation, two stories are seen at the front of the building from the road but as the site drops off in the back, it will be three stories. He envisions that there will be a problem with parking as the staff fills the front lot and the people who come to visit park along Vineyard Avenue. He would like to try to beautify the site by providing more parking in the rear so there isn't an ocean of asphalt in the front. The plan will go before the ZBA for an area variance and the ZBA will decide if a height variance is needed as it is 35-foot in that zone; it will be before the Planning Board for site plan. The department is over their projected revenue this month; due to the Mountainside Woods' \$16,000 site plan fee. It was also a good month for small permits such as sheds and pools. He said that the *New Paltz Times* had a nice article about the blow up pools that were discussed at the last meeting; there are still two pools in the Town and they will probably be court cases. There were three fire calls last month and he went with the Police to two situations. He asked Officer Dibble to go with him to an abandoned building on North Road which has been red tagged with a placard. Shari Riley first investigated and said that she would not go to the site and Barton did not want to go alone. Last week he went with Detective Rolison to a residence with questionable things inside. He thanked the Police for their help.
- Murphy said that the Vineyard Commons case would be Thursday, August 9 at 11 AM but the Court suggested that the time is switched to 2 PM. He has a call in for the other attorney and if he cannot make it at 2 PM, it will probably be 5 PM.
- Barton said that he has received between 15 and 20 calls mostly from out of state regarding the sale of Vineyard Commons by HUD.
- Supervisor related that he appreciated the work that is being done by his department in the absence of the one full-time employee.
- D. Dog Control –** Andrew McKee was not present but Supervisor reported that it appears McKee would become the Animal Control Officer for Plattekill; this will be shared services and they are working on the kennel fees to save money.
- E. Highway –** Richard Klotz reported that Morris Associates is working with him on a couple of different projects. They are working on drawings for the bridge reconstruction on North Road. Liz Axelson is working on Walk to School Safely grant.

She will contact Walter Lucas, who has drawings of the sidewalks that were previously planned when he was on a sidewalk committee, to see if they would be useful to this project. He has issues with Mountainside Woods concerning the drainage and streets, which he is working on with Morris Associates

Paladino asked if he had come up with a solution and Klotz confirmed that he had.

Tom Marion did get his pesticide license and it is hoped that will save some money.

Supervisor explained that an exterminator must be called at a cost of \$300 every time there is a situation with bees.

Klotz said that Marion's license is just herbicidal.

Supervisor asked if he would also check into a pesticide license because the Town cannot use over-the-counter products.

Frank Alfonso, Recreation Director, understood that he had to call an exterminator and could not use over-the-counter sprays.

Paladino asked if the exterminator sprays Town facilities once a year for preventative maintenance and Alfonso answered that is not done.

Supervisor would like to check the law as he recalled an out of town all-star Little League game and there were bees in the dugout and he bought spray but they would not allow him to spray the bees.

Klotz met with NYSDOT regarding projects that are not getting done.

Supervisor added that they met with NYSDOT in the middle of June on Milton Avenue and was told that project would start shortly after school ended. That has not happened as there are design problems that they are trying to rectify. He and Klotz met with two representatives of DOT last Thursday and checked 93 Grand Street. It was determined that it was a problem of the property owner. They looked at the drainage issues at Grand Street and Vineyard Avenue; then they went to Vineyard Avenue near Vintage Village and Tillson Avenue to look at the road and sidewalk conditions.

Klotz said that DOT acknowledged that the Vineyard Avenue problem is serious.

Litts said that the Town handled it correctly and if there is not satisfaction at the local level, he suggests that Klotz or the Supervisor writes a letter to Bill Gordon who is the Regional Director, Burnett Boulevard, Poughkeepsie, with the issues and they will respond in writing.

Paladino asked what the condition was now on Vineyard Avenue.

Klotz answered that it was collapsing.

Litts added that the sidewalk is tilting and there are places where there is a hole and nothing under the pavement. He believes that it is from Hurricane Irene; the water found a void under the pavement and made the void larger.

Supervisor suggested meeting with Klotz tomorrow to draft a letter.

Klotz announced that he has received \$30,324.88 from FEMA: Hurds Road, \$12,000; Elting Corners Rd., \$1,700 and Cross Creek Run, Red Top Rd., Oakes Road and Crow Hill, were together for \$15,700. The BAN will be paid off if the money from FEMA comes back as requested. Some towns have received all of their money from FEMA. He said that North Road has been posted for restricted use; Pavero's Cold Storage, North Road and Highland School District have been told of the situation.

He would like to discuss issues about Scenic Hudson with the Board and Murphy in executive session.

Supervisor would like to form a committee with Klotz and Guerriero to discuss how to proceed with the Transfer Station as the contract with UCRRA ends in 2013.

Klotz said that A. Messina & Sons, metal recyclers, have pulled three dumpsters of metal from the Transfer Station for which they have not paid. He is considering finding another vendor. He had sent two dumpsters of metal out of the Highway garage to Millen's Steel and they sent a check within two days. He would like to look into the UCRRA who picks up the glass and recyclables, charges the Town and then sells the recyclables.

F. Hudson Valley Rail Trail –

G. Justice – Terry Elia/Eugene Rizzo

Supervisor said that court security is a subject that needs to be discussed in the near future; safety is not only for the justices but also for the public

H. Police – Lt. Wade Sargent acknowledged Dave Barton's remarks, thanked him and said that he felt that they work well together. He gave the Town Board members a memo indicating that Chief David Ackert has retired as of today, August 1. He noted that everything stays the same, it will be standard operating procedure, and they will

continue to handle everything as it comes. He thanked the Board for the appointment of the temporary fulltime officer, John Zani, which will help immensely with scheduling. Regarding the parking problems of leaving the portion of the vehicle on the roadway on North Chodikee Lake Road, tickets have been issued. Regarding the speeding complaint on Reservoir Road, the radar trailer has been put on the road to remind people that they have to slow down; they used the direction of coming down the hill as that is where the speeds pick up. He thanked Robert Baron, property owner, who allowed the Police to put it in his yard. He was told that the radar sign helped a little but he does not have any stats on the number of tickets that have been issued. He distributed a list of the Police vehicles, the year and mileage of each car. The operation of the vehicles is 24/7 and they try to rotate the vehicles and schedule the use. There are two cars that are approaching the 100,000 mile mark; there is a clause in the Police contract which says that the car is supposed to be taken out of service at 100,000 miles. Moving the next two cars up in the rotation would quickly increase the mileage and repairs on those.

Paladino asked if there could be a three-car rotation versus four-car rotation.

Lieutenant said if there was a three-car rotation with a new car the miles would add up more quickly on the new car but the mileage would not build up as quickly on the two remaining cars. Optimally, four would be the choice in rotation as there may only be three cars available if one of them would be getting repaired; if there are only three in the rotation, there will be times when only two will be available.

Litts asked if it would be worthwhile to lease one or two cars.

Lieutenant related it was his experience that leasing did not work because of the initial outlay, the monthly costs and at the time the car was turned in there was a bill due to the wear and tear.

Litts suggested revisiting leasing as he is aware of other towns that have done this.

Lieutenant said he would look into it but purchasing allows the Police department to keep the car longer; however, within the next six weeks, two of the cars are going to hit 100,000. They are now using the other two cars more and the 2009 Dodge is getting repaired; there is no warranty on any of the cars.

Rivera offered that she searched the OGS website and there are some car agencies that have the NYS bid and the cost is \$17,000 to \$18,000; one of them offered government leasing. She suggesting buying one this year and then budget for another in 2013; a vendor may have a leftover vehicle to sell.

Lieutenant agreed to research the options.

Supervisor made it clear that there was money for a car for the 2012 budget year; Board concurs that something has to be done as quickly as possible.

Paladino added that he brought up the subject of the School Resource Office (SRO) at the school board meeting of July 31 and there will be discussion at their next meeting.

Lieutenant said that he was a firm supporter of the program but the issue for both the Town and the School District is how they will pay for it.

Supervisor asked to set up dates and times for the interviews for the position of Police Chief and he suggested 5 PM on August 15 before the Regular Board meeting.

- I. Recreation/Buildings & Grounds – Frank Alfonso reported this Friday, August 3, is the last day for Summer fun; they did not go to the Ulster County Pool due to a rain storm and the campers went back to the camps. There will be a reevaluation of the trips for 2013 and he will have to find appropriate trips for campers aged 5 to 13. Splashdown is expensive and costs \$3,100 for three hours. The other trip that may be eliminated is Wooden Wheels due to the number of younger campers and the chance of injury to them. SummerFun brought in \$34,740 last year. The Board wanted \$50,000 in revenue for 2012 in the beginning of the budget talks. He felt that was unrealistic and budgeted instead \$38,000 for revenues. SummerFun has taken in \$34,750, \$10 more than last year, and there will be a couple of small deposits this week. SummerFun scholarships have cost \$3,350 and \$230 has been reimbursed from the Michael Oremus Foundation. Adding the scholarships and revenue, SummerFun reached the budgeted \$38,000. There are families that cannot afford the camp and we do not turn kids away; however, we make sure the family needs the help. Four or five years ago scholarships would cost \$400 or \$500 but the need has increased; he wanted the Board to know that the \$3,350 in scholarships that are not paid brought the revenue down to \$34,750. He feels that the goal was reached.

Kathy Schoonover, who handles the scholarships for the Commission, said that she asks for a letter of need from families; Ulster County Department of Social Services (Children's Services) asked for scholarships and arranged for reimbursement from MKO for two children. The names can be recognized as families in need; her concern is the families who don't ask and who would qualify.

Paladino asked about the expenses.

Alfonso replied that he did not have that number as yet but he feels that the expenses are \$1,000 per week out of the budget. He explained that the cost to go to the Ulster County Fair is \$10 per person; Fun Central and the bowling alley are \$10.75 or \$11.00 and they will work with the numbers. He will have the itemized expenses after the SummerFun program completes the season.

Supervisor feels that it is a sign of the economic times and noted that one mother could not get to Berean Park to take advantage of the scholarship for her kids but transportation was worked out so they could attend the camp.

Alfonso said that there has been discussion about keeping Berean Park open to Labor Day. That will not happen this summer but that is something that could be budgeted for 2013 and they can make that decision. Today is the first day of Pop Warner football at Tony Williams Park and they will be using the facility four days a week until the end of August and then they use it through September and October. He noted that the dirt infield at the Village Field is covered with weeds which happens every year and needs to be fixed. He priced putting sod in the infield and it was \$23,000 so that will not be done; however, he is trying to make every park look as nice as possible. The infield was not dug deeply enough to keep out the weeds when the field was originally built; nothing grows in the infield dirt at Tony Williams Park, as it was done correctly. They sprayed one year and then it rained and the weed killer went to the outfield.

Litts offered that an emergence can be put on the infield that will kill only a certain type of grass and if it does get to the outfield.

Supervisor asked if Alfonso got three bids.

Alfonso replied that he spoke to Top Seed who has been doing the mowing for the Town because he just wanted an idea how much it would cost; obviously, at this price he would have to go through the bid process. The top soil is the major expense at \$10,300 and prep work and putting down the sod at 16,000 square feet is \$7200. Another project for Tony Williams Park is fixing some fencing and to continue the fence to the Rail Trail property; the fence on the softball field is from the early 1980's and some of the poles are bent and some spots need to be replaced. He will ask for pricing and will have numbers for the budget. He has saved approximately 200 feet of the mesh from other areas but no poles.

Litts suggested calling Ketcham Fence; they will do some work for free and donate it for a tax write-off.

Alfonso said that the last project is repairing the tennis and basketball courts at Tony Williams Park so there are no maintenance issues that would require them to be closed and not used. He expects that the Highland Central School District will be using the tennis courts this fall, next spring, the following fall and spring, and so on. The school no longer has tennis courts on their property as they have sealed them, so that they can be used as a parking lot for buses. The school has used the Town's courts for the last three years and when they use the courts, they are closed to the public for playing tennis. He has discussed this with the school board on two occasions. He has three quotes to repair the tennis courts at TW Park; the one from Copeland Coating to reseal, Armor Crack any of the cracks and replace and install a post is \$12,535. The courts are in good condition however this will make the courts a step above that. The basketball court at TW Park is \$5,100; there are some minor cracks to be repaired. The original quote last fall for Armor Coat was for 35-feet but Copeland looked at it and it is now 70-feet that needs to be repaired and will charge for only the original 35-feet, the crack is definitely expanding. The Armor Crack is guaranteed to seal it and it will not come back. The other way is to caulk it and go over it which would save money but it will come back and the problem will be repeated. The \$17,635 will come out of the TW Park capital fund as well as transfers from the Berean Park capital fund.

In speaking with Copeland about Berean Park, he felt that fixing the cracks the cheaper way would not be worth it as they would reoccur so he is going to line only the pickleball courts at \$250 each. Both of these jobs will start August 13 and will be

done by the end of the week. Copeland is going to put together a proposal for Berean Park. It was not originally built as a tennis court, it was just paved and the cracks are paving cracks. There are roots in the left-hand corner of the basketball court and Copeland proposes to grind the roots and redo the blacktop; the Town would have to remove the roots on the outside of the court. He will get two other quotes and if there is money to do it he will propose to do this in 2013.

Supervisor asked when the last Recreation Fees were received.

Alfonso replied that \$2,500 has been received a couple of times but nothing larger. He feels that the money spent from the capital fund has been put to good use in making all of the improvements are Tony Williams Park and Berean Park. The last two years the line for Repairs and Renovations was at zero; anytime that something needed to be done it was paid out of the capital fund and not out of the Repairs and Renovations line. If there is nothing coming in for the capital fund, there will be no money in Repairs and Renovations to maintain the improvements.

Supervisor asked if there had been a maintenance line in the budget in the past.

Alfonso agreed that there was repairs and renovations and it was \$12,000; he would make an educated guess at budget time at what needed to be done in the following year. Last year doors were added to the one bathroom at Berean Park, \$500, which was taken out of capital but he feels that was a repair or renovation.

Supervisor recalled that capital fund was not supposed to be used to fix a door and that type of thing.

Murphy said that he did not believe that a door was a capital improvement and said that capital improvement would be a roof or a furnace.

Alfonso said that he was on the Recreation Commission, and in 1987 or 1988, he remembered two projects that used the money were the playground at Berean and the tennis courts at Tony Williams Park; the money was earmarked for 'a project'.

Murphy felt that building the courts would be a capital improvement but fixing the post is maintenance and Paladino concurred.

Supervisor has heard that people want more for recreation but in fact there have been no fees received in two years and won't in the near future.

Alfonso said that he has received compliments on the TW Park and it is mostly from people who live outside of Highland.

Supervisor asked if the school district just assumes that they have the use of the TW Park.

Alfonso answered that in years past and this year they do have a use form submitted but it is obvious that the school district does not have a tennis court at the high school and he feels that the school district is under the assumption that every fall and every spring they will use the TW Park courts. They will start August 20 until the middle of October, four to six days a week with either practice or matches. He feels they have no intention to fix their courts and they plan to use those at TW Park.

Paladino feels that the school district considers this is a shared service and there is a trade-off with the Town.

Supervisor asked if the Town is being charged for the use of their facilities and Alfonso said that money has not been exchanged over the last several years.

Alfonso did not understand why they had courts and they did not take care of them conversely, he wants to fix the TW Park courts the right way.

Supervisor said that he thinks it is worth a conversation with the school to tell them that \$17,000 is going to be spent on the courts and ask if they want to help with the cost.

Alfonso added that they could also be of help with the ball field on the Village Field if they would water the new sod.

During the month of September he and Stephen Delmar will paint at Berean Park and TW Park.

J. Safety Committee – nothing to report.

K. Town Clerk – Rosaria Peplow

- Annual permits for the Transfer Station permits issued are 661.
- Met with Linda Bull, Linda Bull, CRM Regional Advisory Officer New York State Archives, who reviewed and prepared a survey of Record Management in the Town of Lloyd. She is willing to give some pointers to department heads on managing records.
- General Code will provide estimates for the Town's approval for all future supplements. Jan Medina suggested that the Town consider updating the Code on a semi-annual schedule. The savings may be hard to see but it will decrease the

number of times they update the Table of Contents, Index and Disposition List. The Town does subscribe to E-code so anyone looking at the code on line will see the approved legislation that is adopted but not yet codified. If the Board decides on a schedule I will let her know and she will update the Town records.

There are 20 Code books and 13 are being used. The savings for decreasing the number of copies of each supplement is nominal, but if there were 10 Code Books instead of 20 it would have saved \$315 this year on duplication and finishing.

The Town Board had discussed making a reference when a fee is mentioned that the latest fee was in an Appendix chapter. This would save the Town money in the future whenever the fees were changed since this chapter will not need to be codified. However the initial change would be a local law to indicate the fee is in the supplement. This would involve reviewing and updating the Code to remove fees from any other chapter it appears in the remainder of the Code.

***4:33 PM** – Guerriero arrived.

L. Water & Sewer – Andrew Paccione and Adam Litman

Adam Litman, Sewer Administrator, commented on the Central Hudson bills and agreed that there are late charges on almost a monthly basis and he feels that the new procedure will help.

Kate Jonietz said that bills have come in within the last two days so she coded the bills and put them in the Bookkeeper's box and so that he would have knowledge of the current bill she made a copy for Litman of the first sheet and she will give him the usage page also.

Supervisor thought that Karen McPeck said that there were 18 different Central Hudson bills. Jonietz thought there may be even more than that and she has a list of all of the locations, account numbers and the codes for the Town government properties.

Litman noted that the Central Hudson bills for the Sewer Plant have been up and down as new things come on line or off line, so he has tried to pay more attention to that bill.

He said that during the month of July that the contractors on site were Kingsley, Ackerman Plumbing, Calgon who supplied the UV system and DJ Plumbing and Heating. The primary and secondary digesters are about 98% complete. Ackerman Plumbing was back on site to reconfigure gas plumbing for methane system of the primary digester that was completed in about three days. Proper operating system adjustments were made. The new digester boiler was not running on the methane blend so it had to be switched back to the natural gas and the gas bill will go back up. He believes that this is a cycle of low methane production and it is probably not the best quality. Calgon was back in the second week of July for the UV system and made repairs to racks, seals, the electrical connections; the system is still functioning and all samples have come back within compliance. During July he made numerous calls to Morris Associates; one was for the digester boilers, re-circulating pump has gone down. The pump was removed and Lock pump feels it may be a seal failure or a failure of the pump. This is a brand new pump under warranty. The second problem he called Morris Associates about the operational problems with the UV system but it is still functioning and still keeping the plant in compliance. The third problem was the primary grease pit and he is concerned about the quantities of grease that the Sewer Plant has been taking on; there is an issue with the pump and he was afraid that during the severe storm last Thursday (08.26) it may have been struck by lightning. Lock Pump was there and he looked at it and something must have been jammed in the impellers; it is a chopping pump which is supposed to chop up rags, grease and plastic. It has been fixed and functioning. They are getting organized; he has requested inventories and maintenance schedules. He has recommendations on the type of lubricants to use.

Litman reported for Andrew Paccione, Water Plant Operator, that they continue to do monthly maintenance on the plant. The 1500-gallon tank was cleaned out which is the normal maintenance procedure; a check valve was replaced on a line and it was flushed back into the process system to make sure that was clean and functioning. Ray Anderson, electrician, was on site due to a short in the CO² feed on the #2 chlorinator. Repairs were made to the pump at the Pump Station. Poland Company was on site and performed a jar testing. Paccione is exploring some options to coincide with some of the other testing and sampling; the company he has been talking with feels that they might have a cheaper and more efficient solution to that.

He advised Paccione to keep asking the Board of Health questions, let them review everything and see what they say about the testing. Paccione also received a 3,000 gallon pack delivery. Gordon Fire Equipment inspected all the fire extinguishers and replaced as needed at the Water Plant and the Sewer Plant; they checked all of the new areas to make sure that it was up to par. Dave Campala and Frank Palmateer replaced the sewer line on North Road and they have been performing normal pump station maintenance. Dave Campala has been working on the vehicles and fixing what was necessary to prolong the life of the vehicles. Paccione feels there is a need to order approximately 100 yards of item #4 for the Mountain Road, to take care of the washouts and potholes; he is concerned with the new contract with the tower company and does not want them to have an excuse to back bill the Town for the use of the road.

Paladino asked if Highway has item #4 to supply the Water Department and also suggested millings.

Klotz noted that there is item #4 at the Water Plant but Litman said that Dave Campala likes to keep a quantity in the event of a major water break. Litman felt this is something that should be budgeted and asked if millings were considered as a clean fill to be used near the reservoir areas.

Supervisor suggested that Dave Campala stops in his office to discuss the item #4; he does not want any issues with the tower company.

Klotz said the he could truck some to the Water Plant.

Litts asked if Campala has been able to water test the 6-inch line and commented that this is the third or fourth meeting this has been discussed.

Litman is not aware of the test but he will ask.

M. Supervisor reported that the Town has received \$503,000 from NYSDOT for the eastern extension of the Rail Trail, which is the money the Town has been waiting for since last November. He was contacted by Art Snyder, Ulster County Emergency Services, Ulster County 911. They lease space on an Illinois Mountain tower and the cost has gone up considerably. Snyder asked if there was property on the mountain where UCES could put up their own tower and pay a lease to the Town. They are checking to see what property is available on top of the mountain and Snyder is going to try to get grants.

David Barton offered that Mountainside Woods property goes all of the way up the mountain.

He spoke with Ray Jurkowski, Morris Associates, about the box culvert for North Road and he will be in contact with Rich Klotz with the drawings.

He announced that Cablevision was at Town Hall today; all of the equipment and the camera is here. Their service representative is going to explain how to use it.

Kate Jonietz explained that there is a blue screen on cable access channel #22 which gives a disclaimer now but will eventually have scrolling panels; that is where the live feed will be shown. The two girls that need to train her on the operation are both on vacation. The equipment has been at Town Hall since April but they needed to check it to the 'hub', without that there could be transmission but not going anywhere so the Town had to wait to hook up that, which has been done and is working correctly.

Dennis Doyle from Ulster County will be here at the August 15 meeting at 6 PM to address any questions about Tillson/Toc/Vineyard project.

2. OLD BUSINESS

A. No old business for this meeting.

3. NEW BUSINESS

A. Set date and time to interview for Police Chief.

Supervisor stated that interviews begin at 5 PM, August 15, 2012.

B. New business – discussion regarding maintenance for and replacement of dead trees at Veteran's Park.

Supervisor said that Vito Dispensa, Commander, American Legion, notified him of trees that are dying at the Memorial Park due to a parasite. Frank Alfonso and Keith Garbounoff are going to go to the park and address the issue tomorrow; new trees may have to be planted.

C. Request to have the water department install a temporary meter on the hydrant located at Haviland Road at the Rose Hill Manor School for use by I & O.A. Slutzky for a three

month project on the Walkway over the Hudson using approximately 15-20 gallons of water per night during the regular work week of Monday through Friday.

Supervisor explained that this company is doing a three-month project on Walkway over the Hudson. They do not need a lot of water as they are only mixing patch concrete.

Litts feels that 15 to 20 gallons is a small amount of water.

Supervisor said that Rosalie Peplow did research and found that in 2008 there were two requests for temporary access to water supply. The Town entered into contract with the contractor. They cannot take the water from a hydrant as it causes turbidity.

4. PRIVILEGE OF THE FLOOR

There were no questions from the public.

5. MOTIONS AND RESOLUTIONS

A. RESOLUTION made by Litts, seconded by Paladino, to authorize the Highway Superintendent to go on the Highland Central School property pursuant to Highway Law §142-B(3) at the Highland Elementary School to correct a drainage problem originating from the roadway.

Klotz said that a pipe was put in from Lockhart Lane and the water was dumping on the school grounds; the Highway Department will dig a ditch to divert the water into the stream. He can do work for the school or fire department as long as it is approved by the Town Board.

Litts further explained that highway drainage comes off of Lockhart Lane directed into an existing stream channel but that existing stream channel cannot handle the amount of water during the peak flooding periods and actually discharges out of the ditch and onto the playground, rendering it useless by the students for days at a time.

Roll call: Hansut, aye; Litts, aye; Paladino, aye.

Four ayes carried.

B. MOTION made by Paladino, seconded by Hansut, to approve the use of Tony Williams Park on September 15th from noon to 8pm for the Team Alexandra fundraiser at the recommendation of Frank Alfonso, Recreation Director.

Supervisor explained that Alexandra is a 7 year old member of our community and her family is very active in Little League; she was diagnosed with acute leukemia a week and half ago. There are several different organizations and factions of the Town who are sponsoring a fundraiser at Tony Williams Park.

Four ayes carried.

MOTION made by Litts, seconded by Guerriero, to go into executive session with Sean Murphy, Attorney, to discuss possible litigation with Scenic Hudson at 5:15 PM.

Four ayes carried.

MOTION made by Litts, seconded by Guerriero to come out of executive session at 5:49 PM.

Four ayes carried.

MOTION made by Litts, seconded by Paladino to adjourn the meeting at 5:50 PM.

Four ayes carried.

Respectfully submitted,

Rosaria Schiavone Peplow
Town Clerk